

Example of Completing an Affidavit

Write the county name where the notarization is taking place.

State of Arizona
County of PIMA

Write the affiant name
(the person swearing to the affidavit).

BEFORE ME, the undersigned authority, personally appeared Mary Smith, who, being by me duly sworn, deposed and says

“The testimony I gave to the Appraisal Review Board is true and correct.”

This sentence is called the preamble.

Statement of facts to which the affiant is swearing.

Mary Smith

Affiant Signature

Subscribed and sworn (or affirmed) before me this 15th day of July, 20 14
by Mary Smith.

Notary Public

Notary Public Signature



The affiant, signs the affidavit after swearing to the truthfulness of the statements in the document.

The affiant signature is followed by a jurat notarial certificate. Write in the actual date that the signer personally appeared before you and you completed the notarization.

Sign your name exactly as it appears on file with the Secretary of State, and affix the official notary seal so that all the required elements of the notary seal appear legibly.