

# Application Registration for Online Notary Public

**Mail to:** Florida Department of State, Division of Corporations, ATTN: Notaries PO Box 6327, Tallahassee, FL 32314

**In person or courier service to:** 2415 North Monroe St., Suite 810, Tallahassee FL 32303

## PERSONAL INFORMATION

Full name: \_\_\_\_\_  
(Last) (First) (Middle)

Name as Commissioned: \_\_\_\_\_

Home Address: \_\_\_\_\_  
(Street) (City) (State) (County) (Zip)

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Florida Notary Commission Number: \_\_\_\_\_ Expiration: \_\_\_\_\_

Florida Notary ID: \_\_\_\_\_

Civil-Law Notary- Florida Bar Number: \_\_\_\_\_ Date appointed: \_\_\_\_\_

Commissioner of Deeds Expiration date: \_\_\_\_\_

I will use the following RON Service Provider in compliance with Florida Law: \_\_\_\_\_

The applicant confirms:

1. The technology and processes they have chosen for use in performing online notarizations must satisfy the requirements set forth in Ch. 117, Florida Statutes, and Ch. 1N-7, Florida Administrative Code.
2. They have submitted evidence of obtaining a bond in the amount of \$25,000.
3. They have submitted evidence of Errors and Omission (E&O) insurance policy in the minimum amount of \$25,000.
4. They have submitted a copy of their commission or appointment as a Notary Public, Civil-Law Notary, or Commissioner of Deeds.
5. They have submitted payment of registration fee of \$10 by check payable to the Florida Department of State.
6. They understand that suspension, revocation, expiration, or termination of the applicant's Notary Public commission or appointment as a Civil-Law Notary, or Commissioner of Deeds immediately deactivates an Online Notary Public's registration.
7. They have submitted evidence of completing a classroom or online course covering the duties, obligations and technology requirements for serving as online notary public.

**Under penalties of perjury**, I declare that I have read the foregoing Registration for Online Notary and that the facts stated in it are true.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

STATE OF FLORIDA

COUNTY OF \_\_\_\_\_

Sworn to, affirmed, and subscribed before me by means of ( ) physical presence or ( ) online notarization, this \_\_\_\_\_ Day of \_\_\_\_\_ 20\_\_\_\_, by \_\_\_\_\_ who is personally known to me or who has produced \_\_\_\_\_ as identification.

[PLACE NOTARIAL SEAL]

Notary Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Notary Public, State of Florida

My Commission Expires: \_\_\_\_\_