

Committee’s meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

Effective Date

This rulemaking will become effective on September 10, 2025.

The following rulemaking action is adopted:

ITEM 1. Amend subrule 16.4(2) as follows:

16.4(2) As a criteria of license renewal in an active status, each real estate licensee completes a minimum of 36 hours of approved programs, courses or activities. ~~The continuing education is completed during the three calendar years of the license term and cannot be carried over to another license renewal term.~~ Licensees who complete continuing education hours in excess of the requirements for renewal may apply up to 50 percent of the required hours to the following renewal period. Licensees may apply a maximum of 18 hours from the previous renewal period. Licensees cannot carry over any hours toward the mandatory eight-hour law update course nor the four-hour ethics course. Approved courses in the following subjects are completed to renew a license to active status:

Law Update.	8 hours
Ethics	4 hours
Electives.	24 hours

ITEM 2. Amend subrule 16.5(1) as follows:

16.5(1) The commission will verify by random audit or on a test basis the education claimed by the licensee. It is the responsibility of the licensee to maintain records that support the continuing education claimed and the validity of the credits. Documentation is retained by the licensee for a period of ~~three~~ six years after the effective date of the license renewal.

ITEM 3. Amend rule 193E—16.6(543B) as follows:

193E—16.6(543B) Reactivating an inactive license. A license may be renewed without the necessary continuing education, but it is only renewed to an inactive status. Prior to reactivating a license that has been issued inactive due to failure to submit evidence of continuing education, the licensee submits evidence that all deficient continuing education hours have been completed. ~~The maximum continuing education hours cannot exceed the prescribed number of hours of one license renewal period and are completed during the three calendar years preceding activation of the license.~~ Licensees who complete continuing education hours in excess of the requirements for renewal may apply up to 50 percent of the required hours to the following renewal period. Licensees may apply a maximum of 18 hours from the previous renewal period. Licensees cannot carry over any hours toward the mandatory eight-hour law update course nor the four-hour ethics course.

[Filed 4/15/25, effective 9/10/25]
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EDITOR’S NOTE: For replacement pages for IAC, see IAC Supplement 8/6/25.

ARC 9482C

SECRETARY OF STATE[721]

Adopted and Filed

Rulemaking related to dates certain

The Secretary of State hereby amends Chapter 29, “Elections Technology Security,” and Chapter 43, “Notarial Acts,” Iowa Administrative Code.

Legal Authority for Rulemaking

This rulemaking is adopted under the authority provided in Iowa Code sections 9B.14A(8), 17A.5, and 47.1.

State or Federal Law Implemented

This rulemaking implements, in whole or in part, Iowa Code chapters 9B and 47.

Purpose and Summary

This rulemaking amends rules 721—29.4(47) and 721—43.9(9B) to add dates certain for references to National Institute of Standards and Technology (NIST) Special Publications as required by 2024 Iowa Acts, House File 688.

Public Comment and Changes to Rulemaking

Notice of Intended Action for this rulemaking was published in the Iowa Administrative Bulletin on May 28, 2025, as **ARC 9288C**. No public comments were received. No changes from the Notice have been made.

Adoption of Rulemaking

This rulemaking was adopted by the Secretary of State on July 2, 2025.

Fiscal Impact

This rulemaking has no fiscal impact to the State of Iowa.

Jobs Impact

After analysis and review of this rulemaking, no impact on jobs has been found.

Waivers

Any person who believes that the application of the discretionary provisions of this rulemaking would result in hardship or injustice to that person may petition the Secretary of State for a waiver of the discretionary provisions, if any, pursuant to 721—Chapter 10.

Review by Administrative Rules Review Committee

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rulemaking by executive branch agencies, may, on its own motion or on written request by any individual or group, review this rulemaking at its [regular monthly meeting](#) or at a special meeting. The Committee's meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

Effective Date

This rulemaking will become effective on September 10, 2025.

The following rulemaking action is adopted:

ITEM 1. Amend subrule 29.4(11) as follows:

29.4(11) Any county information technology infrastructure that is used to access or conduct any part of elections in the state is subject to the following requirements:

a. Passwords to access the county network must be compliant with the standards enumerated by either the ~~National Institute of Standards and Technology, June 2017 edition, including the March 2, 2020, updates, of NIST Special Publication 800-63B;~~ the OCIO; or guidance issued by the state commissioner.

b. Session-lock timeout standards must be compliant with the standards enumerated by either the National Institute of Standards and Technology June 2017 edition, including the March 2, 2020, updates, of NIST Special Publication 800-63B or guidance issued by the state commissioner.

c. and *d.* No change.

ITEM 2. Amend subrule 43.9(2) as follows:

43.9(2) Identity proofing and credential analysis must be performed by a third-party credential service provider whose methods and standards are substantially similar to those defined in the ~~most recent edition of the National Institute of Standards and Technology's Digital Identity Guidelines, June 2017 edition, including the March 2, 2020, updates, of NIST Special Publication 800-63-3~~ and that has provided evidence to the notary public of the ability to satisfy the following requirements:

a. and *b.* No change.

c. Credential analysis shall, at a minimum, do all of the following:

(1) Use automated software processes to aid the notary public in verifying the identity of a principal or any credible witness.

(2) Ensure that the credential passes an authenticity test, substantially similar to those defined in the ~~most recent edition of the National Institute of Standards and Technology's Digital Identity Guidelines June 2017 edition, including the March 2, 2020, updates, of NIST Special Publication 800-63-3~~, that:

1. to 4. No change.

(3) No change.

d. No change.

[Filed 7/7/25, effective 9/10/25]

[Published 8/6/25]

EDITOR'S NOTE: For replacement pages for IAC, see IAC Supplement 8/6/25.

ARC 9479C

SECRETARY OF STATE[721]

Adopted and Filed

Rulemaking related to fees

The Secretary of State hereby amends Chapter 40, "Corporations," Iowa Administrative Code.

Legal Authority for Rulemaking

This rulemaking is adopted under the authority provided in Iowa Code section 548.117.

State or Federal Law Implemented

This rulemaking implements, in whole or in part, Iowa Code chapter 548.

Purpose and Summary

The subrule prescribes the existing trademark registration-related fees as required by Iowa Code section 548.117.

Public Comment and Changes to Rulemaking

Notice of Intended Action for this rulemaking was published in the Iowa Administrative Bulletin on May 28, 2025, as **ARC 9289C**. No public comments were received. No changes from the Notice have been made.