

Return To:

American Association of Notaries, Inc.
7438 Park Place Blvd.
Houston, TX 77087



**APPLICATION FOR APPOINTMENT AS
TEXAS NOTARY PUBLIC**

If renewing, mark this box: ☐

Commission Expires: ____/____/____

Identifying Information

Please Type or Print Legibly

Name to be used as notary public: (This is the name you will be required to sign when notarizing.)

Social Security No.: ____-____-____

Last First Middle (not required) Suffix

Required by TX Gov't Code §406

Mailing Address: (Please notify the secretary of state of an address change within 10 days)

Residence County: _____

Street Suite or Apt. No. City State Zip

Email address for return of commission (Legible): _____

(Your commission will come from notarypubliccommission@sos.texas.gov and you will NOT receive materials by mail.)

Date of Birth: ____/____/____ Driver's License or Identification No.: _____ Issuing state: _____

Statements Relating To Qualification

I, the above-named applicant, have never been convicted of a felony or crime involving moral turpitude, am at least 18 years of age and a legal resident of Texas. {All applications are subject to a background check.}

Please select one of the following:

- ☐ A. I have been found guilty of a crime other than a Class C misdemeanor. (Applicants selecting this option must attach the following for each crime: (1) copies of court order and sentence, and papers pertaining to release from probation; and (2) a statement of (i) the nature, circumstances, date, and location, and (ii) whether the case is on appeal.) {A conviction for a crime involving moral turpitude OR a FELONY disqualifies you from appointment as a notary public under Texas law.}
- ☐ B. I have never been found guilty of a crime OR I have only been found guilty of a Class C misdemeanor, e.g. minor traffic violations such as speeding.

Notary Public Surety Bond

(This space reserved for agency/bonding company)

KNOW ALL PERSONS BY THESE PRESENTS:

That we, the above-named applicant, as principal, and **Western Surety Company**, as surety, a corporation duly licensed to do business in the state of Texas, are held and firmly bound unto the governor of the state of Texas and to his/her successors in office, in the sum of TEN THOUSAND DOLLARS for the payment of which, well and truly be made we bind ourselves, our heirs, executors and administrators jointly and severally. As a condition of this bond, the above-named principal shall faithfully perform all duties of the office of notary public.

BOND NUMBER: _____

Agency Name: **American Assoc. of Notaries, Inc.** Address: **7438 Park Place Blvd., Houston, Texas 77087**

Date: _____

Signature of authorized person for surety

Statement of Officer

I, the above-named applicant, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Execution

I declare under penalty of perjury that the facts in the foregoing Statement of Officer are true. I further certify that the information provided in and with this Application is true and correct and that I am not disqualified by law or any other reason from holding the office of notary public. I agree to be bound by the terms and conditions of the incorporated surety bond.

Date: _____

X

Signature of Applicant (sign in name given above on line #1 to be used as notary public)

Save TimeE-sign & Submit Your
Notary Application Online:
www.texasnotary.com

American Association of Notaries®

Over 1 Million Notaries Served Nationwide

713-644-2299

www.texasnotary.com

Choose Your Notary Renewal Package

4-year, \$10,000 Texas Notary Bond* \$50.00

State Filing Fee* \$21.00

Self-inking Notary Stamp* (Rectangular) \$21.95

Self-inking Notary Stamp* (Round) \$29.95

Texas Notary Public Record Book*

350 entries (Includes a fee chart) \$11.95

Texas Notary Manual (Emailed in a PDF format)

(A \$14.95 value included with your notary supply order at no additional cost)

One-year Membership to AAN

(A \$19 value included with your notary supply order at no additional cost)

Four Years of Expert Support

(Includes help with notary procedures, name/address updates, and more)

Renewal Package I**\$95.95******Renewal Package II****\$99.95******Renewal Package III****\$114.95****

* Required by law.

** Packages I, II and III can be purchased separately without the bond for \$45.95, \$49.95, and \$64.95, respectively.

1 Choose Your Stamp Case Color For Package I Or II



Choose Your Stamp Case Color For Package III

**NOTE:** If you do not select a stamp case or ink color, you will receive a grey case and black ink.

2 Indicate Choice of Ink Color: ☐ Black ☐ Blue ☐ Red ☐ Purple ☐ Green

3 SHIP TO

Customer Name _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Daytime Phone Number (_____) _____ Ext. _____

Email Address _____

4 ORDERING OPTIONS

Bond & State Filing Fee Only

Price Qty. Total

\$71.00

Renewal Package I

\$95.95

Renewal Package II

\$99.95

Renewal Package III

\$114.95

4-year Notary Errors & Omissions

Insurance Policy (Optional)

Subtotal \$

USPS Shipping & Handling \$

8.95

Sales Tax \$

Included in the Price**Total: \$**

Please add an additional \$8.00 for UPS Ground delivery.



5 PAYMENT OPTIONS

☐ Check enclosed payable to:

American Association of Notaries

Check No.: _____

☐ Please charge my credit card account:

Card No.: _____

Expiration Date: _____

Billing Zip Code: _____

Customer Signature: _____

Prices are subject to change without notice.

Protect Yourself From Unintentional Mistakes with Notary Errors & Omissions Insurance.

☐ \$5,000 – \$21.24☐ \$10,000 – \$34.00☐ \$15,000 – \$42.50☐ \$25,000 – \$51.00☐ \$30,000 – \$56.75☐ \$35,000 – \$62.00☐ \$50,000 – \$102.00☐ \$100,000 – \$204.00If we cannot process your order within one year from the date we receive it due to lack of information from you, we are no longer obligated to fulfill your order and your payment becomes non-refundable. Read our refund & return policy at www.texasnotary.com/refund-policy.

Bonds and errors and omissions insurance policies provided by this insurance agency, American Association of Notaries, Inc., are underwritten by Western Surety Company (established 1900).

Three Ways to Submit Your Notary Application:

1

E-sign it at:
www.texasnotary.com
 Eliminate the need to mail, fax,
 or email the notary application
 to AAN.

2

Upload it at:
www.texasnotary.com
 Log in to your account and
 upload your application from the
 "UPLOAD APPLICATION" page.


3

Mail it to:
 AAN
 7438 Park Place Blvd.
 Houston, Texas 77087

Type or print your name exactly as you
 intend to sign documents as a notary
 public. Your commission will be issued
 in the name that you type or print in
 this field. You can use your full legal
 name or a shortened version. For
 example, if your full legal name is
 Gloria Ann Smith, you may choose to
 register as a notary public under the
 name Gloria Ann Smith,
 Gloria A. Smith, or Gloria Smith.

If you have been found guilty of a
 crime, you must attach to your
 application documentation
 regarding your criminal convictions to
 assist the Secretary of State's Office
 in determining qualification.
 Processing time for applications with
 criminal convictions is approximately
 four to six weeks.

Leave this section blank.
 It will be completed by the
 American Association of Notaries
 as your bonding agency.

Form #2301 Rev. 02/2020		This space reserved for SOS use	
Return To: American Association of Notaries, Inc. 7438 Park Place Blvd. Houston, TX 77087 If renewing, mark this box: <input type="checkbox"/>		 APPLICATION FOR APPOINTMENT AS TEXAS NOTARY PUBLIC	
Commission Expires: ____/____/____			
Identifying Information Please Type or Print Legibly			
Name to be used as notary public: (This is the name you will be required to sign when notarizing.) Last Smith First Gloria Middle (not required) Suffix		Social Security No.: 111 11 1111 Required by TX Gov't Code §406	
Mailing Address: (Please notify the secretary of state of an address change within 10 days) Your Address TX Street Suite or Apt. No. City State Zip		Residence County: Your County	
Email address for return of commission (Legible): (Your commission will come from notarypubliccommission@sos.texas.gov and you will NOT receive materials by mail.)			
Date of Birth: MM / DD / YYYY		Driver's License or Identification No.: Number from Your Driver's License Issuing state: TX	
Statements Relating To Qualification I, <u>the above-named applicant</u> , have never been convicted of a felony or crime involving moral turpitude, am at least 18 years of age and a legal resident of Texas. (All applications are subject to a background check.)			
Please select one of the following: <input type="checkbox"/> A. I have been found guilty of a crime other than a Class C misdemeanor. (Applicants selecting this option must attach the following for each crime: (1) copies of court order and sentence, and papers pertaining to release from probation; and (2) a statement of (i) the nature, circumstances, date, and location, and (ii) whether the case is on appeal.) [A conviction for a crime involving moral turpitude OR a FELONY disqualifies you from appointment as a notary public under Texas law.] <input checked="" type="checkbox"/> B. I have never been found guilty of a crime OR I have only been found guilty of a Class C misdemeanor, e.g. minor traffic violations such as speeding.			
Notary Public Surety Bond (This space reserved for agency/bonding company) KNOW ALL PERSONS BY THESE PRESENTS: That we, <u>the above-named applicant</u> , as principal, and <u>Western Surety Company</u> , as surety, a corporation duly licensed to do business in the state of Texas, are held and firmly bound unto the governor of the state of Texas and to his/her successors in office, in the sum of TEN THOUSAND DOLLARS for the payment of which, well and truly be made we bind ourselves, our heirs, executors and administrators jointly and severally. As a condition of this bond, the above-named principal shall faithfully perform all duties of the office of notary public. BOND NUMBER: 12345 Agency Name: American Assoc. of Notaries, Inc. Address: 7438 Park Place Blvd., Houston, Texas 77087 Date: MM/DD/YYYY Signature of authorized person for surety: <u>American Association of Notaries</u>			
Statement of Officer I, <u>the above-named applicant</u> , do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.			
Execution I declare under penalty of perjury that the facts in the foregoing Statement of Officer are true. I further certify that the information provided in and with this Application is true and correct and that I am not disqualified by law or any other reason from holding the office of notary public. I agree to be bound by the terms and conditions of the incorporated surety bond. Date: MM/DD/YYYY Signature of Applicant (sign in name given above on line #1 to be used as notary public): <u>Sign your name</u>			
Form 2301 Bonds and errors and omissions insurance policies provided by this insurance agency, American Association of Notaries, Inc., are underwritten by Western Surety Company (established 1900). American Association of Notaries is owned by Kal Tabbara, a licensed insurance agent in Texas.			

Your social security number is required in this field. The State uses it to maintain the accuracy of notary records, but neither your social security number nor your driver's license number will be made public.

The notary public application is a public record that is subject to public access and disclosure. If privacy concerns are an issue, you can use a business or a mailing address rather than a residential address.

Your signature must contain the same first and last name you chose as a notary public. The inclusion of your middle name or middle initial in your signature is optional.



Fast Approval!

All notary applications are filed electronically with the secretary of state upon receipt.

Protect Yourself

Errors and Omissions Insurance Protects the Notary! Your Notary Bond Protects the Public.

Can you afford a lawsuit because you made an innocent mistake and became an easy target for someone trying to recover losses? Notary public errors and omissions insurance safeguards you against costly lawsuits. Even if the suit is not valid, you could still be faced with a legal bill for defending yourself. If you aren't insured, you'll pay those defense costs out of your own pocket, whether you win or lose.

For a nominal premium, you can purchase a policy with a limit that suits your needs.

Protect yourself! Policies are available from \$5,000 to \$100,000. Complete the enclosed order form and select the coverage amount that fits your needs.

American Association of Notaries, Inc. • 7438 Park Place Blvd., Houston, TX 77087
 713-644-2299 • Fax: 713-649-0011 • www.texasnotary.com • sales@texasnotary.com