# ORDER FORM

# American Association of Notaries

7438 Park Place Blvd., Houston, Texas 77087
Phone: 713-644-2299 Fax: 713-649-0011

**Office Hours: M-F 9am – 5pm CST**

## 2 Easy Ways To Order:

**Online:**
www.texasnotary.com

**Mail:**
American Association of Notaries
7438 Park Place Blvd., Houston, TX 77087

To process your order promptly, please provide us with a copy of your notary commission certificate.

Name as it appears on your commission certificate

_____

County Name _____

Notary ID Number _____

Commission Expiration Date (mm/dd/yyyy) _____

### Shipping Address

Company Name _____

Address _____

City _____

State _____ Zip _____

Daytime Phone Number ( ____ ) _____

**Shipping Information:** Your shipment contains valuable items. Ship to an address where someone will be available to receive your order.

### Form of Payment

☐ Check enclosed payable to: **American Association of Notaries**
**Check No.** _____

☐ Please charge my credit card account:

☐ MasterCard ☐ Discover ☐ Visa ☐ American Express

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Expiration Date: ☐☐☐☐

Customer Signature _____

### Billing Address (Leave blank if same as shipping)

_____

_____

Email Address _____

AAN Membership/Account No. *(if available)* _____

Please view our refund and return policy at https://www.texasnotary.com/refund-policy.

**Type in any special instructions regarding shipping, stamp manufacturing, or other special needs**

| ITEM # | PRODUCT DESCRIPTION (Include color choices for stamp ink and cases where applicable) | QUANTITY | PRICE | TOTAL |
|---|---|---|---|---|
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**Most orders placed by noon CST during our normal business hours will be shipped on the next business day.**

Please add an additional $9.00 for UPS Ground delivery.

| | |
|---|---|
| USPS Shipping | $ 9.95 |
| Subtotal* | $ |
| Sales Tax | $ |
| GRAND TOTAL | $ |

*Add 8.25% Sales Tax on Shipping & Supplies (Multiply subtotal by .0825)*

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*Prices are subject to change without notice.

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Bonds and errors and omissions insurance policies provided by this insurance agency, American Association of Notaries, Inc., are underwritten by Western Surety Company.