

**Return To:**  
American Association of Notaries, Inc.  
7438 Park Place Blvd.  
Houston, TX 77087



**APPLICATION FOR APPOINTMENT AS  
TEXAS NOTARY PUBLIC**

If renewing, mark this box:

Commission Expires: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Identifying Information**

Please Type or Print Legibly

Name to be used as notary public: (This is the name you will be required to sign when notarizing.)

Social Security No.:

Last First Middle (not required) Suffix

Required by TX Gov't Code §406

Mailing Address: (Please notify the secretary of state of an address change within 10 days)

Residence County:

Street Suite or Apt. No. City State Zip

Email address for return of commission (Legible): \_\_\_\_\_  
(Your commission will come from [notarypubliccommission@sos.texas.gov](mailto:notarypubliccommission@sos.texas.gov) and you will NOT receive materials by mail.)

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Driver's License or Identification No.: \_\_\_\_\_ Issuing state: \_\_\_\_\_

**Statements Relating To Qualification**

I, the above-named applicant, have never been convicted of a felony or crime involving moral turpitude, am at least 18 years of age and a legal resident of Texas. {All applications are subject to a background check.}

Please select one of the following:

- A. I have been found guilty of a crime other than a Class C misdemeanor. (Applicants selecting this option must attach the following for each crime: (1) copies of court order and sentence, and papers pertaining to release from probation; and (2) a statement of (i) the nature, circumstances, date, and location, and (ii) whether the case is on appeal.) {A conviction for a crime involving moral turpitude OR a FELONY disqualifies you from appointment as a notary public under Texas law.}
- B. I have never been found guilty of a crime OR I have only been found guilty of a Class C misdemeanor, e.g. minor traffic violations such as speeding.

**Notary Public Surety Bond**

(This space reserved for agency/bonding company)

KNOW ALL PERSONS BY THESE PRESENTS:

That we, the above-named applicant, as principal, and **Western Surety Company**, as surety, a corporation duly licensed to do business in the state of Texas, are held and firmly bound unto the governor of the state of Texas and to his/her successors in office, in the sum of TEN THOUSAND DOLLARS for the payment of which, well and truly be made we bind ourselves, our heirs, executors and administrators jointly and severally. As a condition of this bond, the above-named principal shall faithfully perform all duties of the office of notary public. BOND NUMBER: \_\_\_\_\_

Agency Name: **American Assoc. of Notaries, Inc.** Address: **7438 Park Place Blvd., Houston, Texas 77087**

Date: \_\_\_\_\_  
Signature of authorized person for surety

**Statement of Officer**

I, the above-named applicant, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

**Execution**

I declare under penalty of perjury that the facts in the foregoing Statement of Officer are true. I further certify that the information provided in and with this Application is true and correct and that I am not disqualified by law or any other reason from holding the office of notary public. I agree to be bound by the terms and conditions of the incorporated surety bond.

Date: \_\_\_\_\_ **X** \_\_\_\_\_  
Signature of Applicant (sign in name given above on line #1 to be used as notary public)

**New!**  
E-sign Your Notary  
Application Online.  
Visit [www.texasnotary.com](http://www.texasnotary.com)  
for more details!

# American Association of Notaries®

713-644-2299

[www.texasnotary.com](http://www.texasnotary.com)

**Everything You Need to Become a Texas Notary From \$99.95 (sales tax included)**

## Package I

**\$99.95\*\***



- 4-year, \$10,000 Texas Notary Bond\* **\$50.00**
- State Filing Fee\* **\$21.00**
- Self-inking Notary Stamp\* (Rectangular) **\$21.95**  
(Select stamp ink and case color from the options below)
- Texas Notary Record Book\* (350 entries) **\$11.95**  
(Includes a fee chart)
- Texas Notary Manual (Emailed in a PDF format) **\$12.95**
- One-year Membership to AAN **\$19.00**  
(Includes support, law updates, e-journal, and more!)

\* Required by law.

\*\* This package can be purchased separately at the same net savings without the bond for \$49.95. Enter item #101 on order form.

## Package II

**\$114.95\*\***



- 4-year, \$10,000 Texas Notary Bond\* **\$50.00**
- State Filing Fee\* **\$21.00**
- Self-inking Notary Stamp\* (Round) **\$29.95**  
(Select stamp ink and case color from the options below)
- Texas Notary Record Book\* (350 entries) **\$11.95**  
(Includes a fee chart)
- Texas Notary Manual (Emailed in a PDF format) **\$12.95**
- One-year Membership to AAN **\$19.00**  
(Includes support, law updates, e-journal, and more!)

\* Required by law.

\*\* This package can be purchased separately at the same net savings without the bond for \$64.95. Enter item #102 on order form.

## Select Stamp for Package I

(✓) Choose Trodat 4913 Self-inking Notary Stamp Case Color:



(✓) Indicate choice of ink color for package I:

- black  blue  red  purple  green

## Select Stamp for Package II

(✓) Choose Trodat 4642 Round Notary Stamp Case Color:



(✓) Indicate choice of stamp ink color for package II:

- black  blue  red  purple  green

## (✓) Notary Seal Embosser (Trodat Dual-use)



If you don't select a color, you will receive a black handle.

Bonds and errors and omissions insurance policies provided by this insurance agency, American Association of Notaries, Inc., are underwritten by Western Surety Company (established 1900).

## Over 1 Million Notaries Served Nationwide

### 1 SHIP TO

- Home  Business  P.O. Box

Customer Name \_\_\_\_\_

Company Name \_\_\_\_\_

Shipping Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ Ext. \_\_\_\_\_

Email Address \_\_\_\_\_

AAN Membership/Account No. (if available) \_\_\_\_\_

Your shipment contains valuable items. Ship to an address where someone will be available to receive your package.

### 2 ORDERING OPTIONS

Package Name	Price	Qty.	Total
Package I	\$99.95	_____	_____
Package II	\$114.95	_____	_____
Add a Notary Seal Embosser (Optional)	\$34.95	_____	_____
Add a 4-year Notary Errors & Omissions Insurance Policy (Optional)	_____	_____	_____
<input type="checkbox"/> \$5,000 – \$21.24	<input type="checkbox"/> \$30,000 – \$56.75		Subtotal* \$ _____
<input type="checkbox"/> \$10,000 – \$34.00	<input type="checkbox"/> \$35,000 – \$62.00		USPS Shipping \$ <b>8.95</b>
<input type="checkbox"/> \$15,000 – \$42.50	<input type="checkbox"/> \$50,000 – \$102.00		Sales Tax \$ _____
<input type="checkbox"/> \$25,000 – \$51.00	<input type="checkbox"/> \$100,000 – \$204.00		<b>Total: \$ _____</b>

Please add an additional \$8.00 for UPS Ground delivery.



**NOTE:** If you don't select a stamp case or ink color, you will receive a grey case and black ink.

If we cannot process your order within one year from the date we receive it due to lack of information, we are no longer obligated to fulfill your order and your payment becomes non-refundable. Read our refund & return policy at [www.texasnotary.com/refund-policy](http://www.texasnotary.com/refund-policy).

### 3 PAYMENT OPTIONS

Check enclosed payable to: American Association of Notaries. Check No. \_\_\_\_\_

Please charge my credit card account:



Expiration Date: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_

Customer Signature: \_\_\_\_\_

\*Prices are subject to change without notice.

# Three Ways to Submit Your Notary Application:

**1**

**E-sign it at:**  
[www.texasnotary.com](http://www.texasnotary.com)  
 Eliminate the need to mail, fax,  
 or email the notary application  
 to AAN.

**2**

**Upload it at:**  
[www.texasnotary.com](http://www.texasnotary.com)  
 Log in to your account and  
 upload your application from the  
 "UPLOAD APPLICATION" page.


**3**

**Mail it to:**  
**AAN**  
 7438 Park Place Blvd.  
 Houston, Texas 77087

Type or print your name exactly as you intend to sign documents as a notary public. Your commission will be issued in the name that you type or print in this field. You can use your full legal name or a shortened version. For example, if your full legal name is Gloria Ann Smith, you may choose to register as a notary public under the name Gloria Ann Smith, Gloria A. Smith, or Gloria Smith.

If you have been found guilty of a crime, you must attach to your application documentation regarding your criminal convictions to assist the Secretary of State's Office in determining qualification. Processing time for applications with criminal convictions is approximately four to six weeks.

Leave this section blank. It will be completed by the American Association of Notaries as your bonding agency.

Form #2301 Rev. 02/2020	This space reserved for SOS use	
<b>Return To:</b> American Association of Notaries, Inc. 7438 Park Place Blvd. Houston, TX 77087		
If renewing, mark this box: <input type="checkbox"/> Commission Expires: / /	<b>APPLICATION FOR APPOINTMENT AS TEXAS NOTARY PUBLIC</b>	
<b>Identifying Information</b> Please Type or Print Legibly		
Name to be used as notary public: (This is the name you will be required to sign when notarizing.) <b>Smith Gloria</b>		Social Security No.: <b>111 11 1111</b> <small>Required by TX Gov't Code §406</small>
Mailing Address: (Please notify the secretary of state of an address change within 10 days) <b>Your Address TX</b>		Residence County: <b>Your County</b>
Email address for return of commission (Legible): <small>(Your commission will come from <a href="mailto:notarypubliccommission@sos.texas.gov">notarypubliccommission@sos.texas.gov</a> and you will NOT receive materials by mail.)</small>		
Date of Birth: <b>MM / DD / YYYY</b>	Driver's License or Identification No.: <b>Number from Your Driver's License</b>	Issuing state: <b>TX</b>
<b>Statements Relating To Qualification</b>		
I, <u>the above-named applicant</u> , have never been convicted of a felony or crime involving moral turpitude, am at least 18 years of age and a legal resident of Texas. <small>(All applications are subject to a background check.)</small>		
Please select one of the following:		
<input type="checkbox"/> A. I have never been found guilty of a crime other than a Class C misdemeanor. <small>(Applicants selecting this option must attach the following for each crime: (1) copies of court order and sentence, and papers pertaining to release from probation; and (2) a statement of (i) the nature, circumstances, date, and location, and (ii) whether the case is on appeal.) [A conviction for a crime involving moral turpitude OR a FELONY disqualifies you from appointment as a notary public under Texas law.]</small>		
<input checked="" type="checkbox"/> B. I have never been found guilty of a crime OR I have only been found guilty of a Class C misdemeanor, e.g. minor traffic violations such as speeding.		
<b>Notary Public Surety Bond</b> <small>(This space reserved for agency/bonding company)</small>		
KNOW ALL PERSONS BY THESE PRESENTS: <b>Western Surety Company</b> , as surety, a corporation duly licensed to do business in the state of Texas, are held and firmly bound unto the governor of the state of Texas and to his/her successors in office, in the sum of TEN THOUSAND DOLLARS for the payment of which, well and truly be made we bind ourselves, our heirs, executors and administrators jointly and severally. As a condition of this bond, the above-named principal shall faithfully perform all duties of the office of notary public. BOND NUMBER: <b>12345</b>		
Agency Name: <b>American Assoc. of Notaries, Inc.</b> Address: <b>7438 Park Place Blvd., Houston, Texas 77087</b>		
Date: <b>MM/DD/YYYY</b> <u>American Association of Notaries</u> Signature of authorized person for surety		
<b>Statement of Officer</b>		
I, <u>the above-named applicant</u> , do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.		
<b>Execution</b>		
I declare under penalty of perjury that the facts in the foregoing Statement of Officer are true. I further certify that the information provided in and with this Application is true and correct and that I am not disqualified by law or any other reason from holding the office of notary public. I agree to be bound by the terms and conditions of the incorporated surety bond.		
Date: <b>MM/DD/YYYY</b>	<input checked="" type="checkbox"/>	<u>Sign your name</u> Signature of Applicant (sign in name given above on line #1 to be used as notary public)
<small>Forms and errors and omissions insurance policies provided by this insurance agency, American Association of Notaries, Inc., are underwritten by Western Surety Company (established 1900). American Association of Notaries is owned by Kai Tabbara, a licensed insurance agent in Texas.</small>		

Your social security number is required in this field. The State uses it to maintain the accuracy of notary records, but neither your social security number nor your driver's license number will be made public.

The notary public application is a public record that is subject to public access and disclosure. If privacy concerns are an issue, you can use a business or a mailing address rather than a residential address.

Your signature must contain the same first and last name you chose as a notary public. The inclusion of your middle name or middle initial in your signature is optional.



## Fast Approval!

All notary applications are filed electronically with the secretary of state upon receipt.

**Protect Yourself**

### Errors and Omissions Insurance Protects the Notary! Your Notary Bond Protects the Public.

**Can you afford** a lawsuit because you made an innocent mistake and became an easy target for someone trying to recover losses? Notary public errors and omissions insurance safeguards you against costly lawsuits. Even if the suit is not valid, you could still be faced with a legal bill for defending yourself. If you aren't insured, you'll pay those defense costs out of your own pocket, whether you win or lose.

**For a nominal premium**, you can purchase a policy with a limit that suits your needs.

**Protect yourself!** Policies are available from \$5,000 to \$100,000. Complete the enclosed order form and select the coverage amount that fits your needs.

American Association of Notaries, Inc. • 7438 Park Place Blvd., Houston, TX 77087  
 713-644-2299 • Fax: 713-649-0011 • [www.texasnotary.com](http://www.texasnotary.com) • [sales@texasnotary.com](mailto:sales@texasnotary.com)